



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

www.co.warren.oh.us

commissioners@co.warren.oh.us

Telephone (513) 695-1250

Facsimile (513) 695-2054

TOM GROSSMANN

SHANNON JONES

DAVID G. YOUNG

GENERAL SESSION AGENDA

December 3, 2024

#1

Clerk—General

The Board of Commissioners' public meetings can now be streamed live at [Warren County Board of Commissioners - YouTube](#)

APPROVING REQUISITIONS AND AUTHORIZING THE COUNTY ADMINISTRATOR
TO SIGN DOCUMENTS RELATIVE THERETO

BE IT RESOLVED, to approve requisitions as listed in the attached document and authorize Martin Russell, County Administrator, to sign on behalf of this Board of County Commissioners.

M. moved for adoption of the foregoing resolution being seconded by M. Upon call of the roll, the following vote resulted:

M
M
M

Resolution adopted this day of 2024.

BOARD OF COUNTY COMMISSIONERS

Krystal Powell, Clerk

/kp

cc:

Commissioners' file

Department	Vendor Name	Description	Amount
WAT	72 HOUR LLC	WAT 2024 FORD F-150 XLT 4WD CR	55,054.42 *vehicle - state contract*

12/03/24 APPROVED BY:

Martin Russell, County Administrator

CONSENT AGENDA*
December 3, 2024

Approve the minutes of the November 26, 2024 Commissioners' Meeting.

PERSONNEL

1. *Hire Jacob Deerhake as Building & Electrical Inspector I, Michael Wilkerson as Building & Electrical Inspector III, and approve a pay increase for Steve Scott, Plans Examiner within B/Z*
2. *Hire Kyle Creech as Water Distribution Worker I within W/S*
3. *Hire Lacy Staton as Custodial Worker I within Facilities*

GENERAL

4. *Cancel the regularly scheduled Commissioners meetings of 12/10/24, 12/12/24, 12/24/24, and 12/31/24*
5. *Enter into business associate and pharmacy benefit management agreement with EVO First Inc for pharmacy benefit management of the Warren County prescription drug plan*
6. *Authorize application of excess Workers Compensation coverage with Arch Insurance*
7. *Authorize County Administrator to enter into agreement with Hamilton County relative to the resurfacing of a portion of Fields Ertel Road*
8. *Enter into a land transfer agreement with the Ohio Department of Natural Resources for the King Avenue Improvement project*
9. *Approve FY25 RECLAIM grant amendment with the Ohio Department of Youth Services on behalf of Juvenile Court*
10. *Enter into a youth worksite agreement with the Warren County Health Dept. on behalf of OhioMeansJobs*
11. *Enter into contract with TRANSFR Inc. on behalf of OhioMeansJobs Warren County*
12. *Accept quote from Central Square for field op licenses on behalf of Telecom*
13. *Waive water tap and sewer connection fees for Kings Local Schools for the new Kings High School*
14. *Acknowledge approval of financial transactions*
15. *Acknowledge payment of bills*
16. *Approve performance bond agreements for Soraya farms in Clearcreek Township*
17. *Approve final plats*

FINANCIALS

18. *Accept an amended certificate for various funds*
19. *Accept amended certificate and approve supplemental appropriation for grants*
20. *Approve supplemental appropriations for Board of Elections, Workforce Investment Board, and Workers Compensation,*
21. *Approve appropriation adjustments within Common Pleas, Clerk of Courts, Records Center, Children Services, Sheriff's Office, OMJ, and Water Revenue*

**Please contact the Commissioners' Office at (513) 695-1250 for additional information or questions on any of the items listed on the Consent Agenda*

Proclamation

From the Office of the Board of County Commissioners

Warren County, Ohio

**HONOR SHERIFF LARRY L. SIMS ON THE
OCCASION OF HIS RETIREMENT AND PROCLAIM JANUARY 5, 2025 AS
"SHERIFF LARRY SIMS DAY"
IN WARREN COUNTY**

WHEREAS, Sheriff Larry Sims began his career as a Corrections Officer with the Muskingum County Sheriff's Office following his graduation in 1978 from Muskingum Area Technical College with an associate's degree in law enforcement; and

WHEREAS, Sheriff Sims graduated from the Ohio Peace Officer Training Academy in 1979 and was assigned to the Muskingum County Sheriff's Office enforcement unit as a Deputy Sheriff; and

WHEREAS, Sheriff Sims was assigned to the Detective Bureau from 1981 to December 1996 and during his time in the Detective Bureau was promoted to Sergeant in 1985 and Lieutenant in 1993; and

WHEREAS, in January 1997, Sheriff Sims was promoted to the rank of Captain and supervised the operations of the Muskingum County Sheriff's Office, as well as the city/county drug investigations unit and the agency's special response team in addition to other duties; and

WHEREAS, Sheriff Sims came to Warren County in October of 2000, working as a special investigator for the Sheriff's Office, Children Services, and the Prosecutor's Office, investigating child abuse cases, making arrests, and preparing the cases for prosecution; and

WHEREAS, in 2004, Sheriff Sims was promoted to the rank of Captain and served as the Human Resource Manager for the Warren County Sheriff's Office and in September of 2005 was promoted to Chief Deputy and graduated the FBI National Academy in 2006; and

WHEREAS, Sheriff Sims was elected Sheriff of Warren County in November of 2008 and took office on January 5, 2009, and was re-elected Sheriff in 2012, 2016, and 2020.

WHEREAS, Larry and his wife Tammy are looking forward to retiring to Sunbury, Ohio and spending more time with their four grown children and seven grandchildren.

NOW THEREFORE BE IT RESOLVED, to honor Sheriff Larry L. Sims and recognize him on this memorable occasion by proclaiming January 5, 2025 as

"SHERIFF LARRY SIMS DAY"

in Warren County and extend our best wishes as he begins this new phase in his life.

IN WITNESS WHEREOF, we have hereunto subscribed our names and caused the seal of Warren County to be affixed at Lebanon, Ohio this 3rd day of December in the year of Our Lord, Two Thousand Twenty-Four.

WARREN COUNTY BOARD OF COMMISSIONERS

David G. Young, President

Tom Grossmann

Shannon Jones



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: Rick Spencer DEPARTMENT: Veterans
*POSITION: Service Officer DATE: 11/26/24

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:
Ohio Association Of County Veterans Service Officers Fall School Training

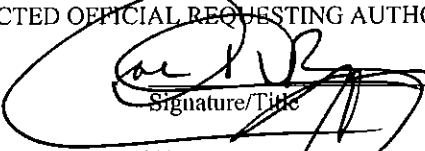
LOCATION:
Columbus Marriott Northwest 5605 Blazer Parkway Dublin Ohio 43017

DATE(S): September 9 through September 12 2025

TYPE OF TRAVEL: (Check one)
AIRLINE STAFF CAR PRIVATE VEHICLE OTHER
LODGING: Lodging \$2,200 / Food \$2,200 / Milage \$500 / Registration \$375
ESTIMATED COST OF TRIP: \$5,275

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

 11-26-24
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

40:2 11/26/24
11/26/24
11/26/24

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:
Service Officers - Debbie Kauffman, Robby Richardson, Justin Smith, Bryan Young



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ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:
Ohio Association Of County Veterans Service Officers Summer Quarterly Training

LOCATION:
Columbus Marriott Northwest 5605 Blazer Parkway Dublin Ohio 43017

DATE(S): July 24 through July 25 2025

TYPE OF TRAVEL: (Check one)

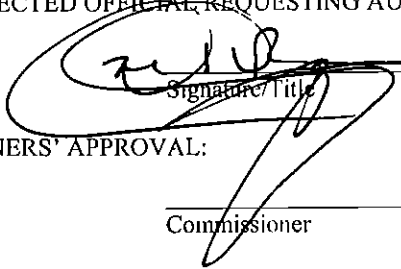
AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: Lodging \$700 / Food \$700 / Milage \$500 / Registration \$250

ESTIMATED COST OF TRIP: \$2,150

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

 11-26-24
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date
Commissioner Date
Commissioner Date

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*POSITION: Service Officer DATE: 11/26/24

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ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:

Ohio Association Of County Veterans Service Officers Spring School Training

LOCATION:

Columbus Marriott Northwest 5605 Blazer Parkway Dublin Ohio 43017

DATE(S): April 29 through May 2 2025

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: Lodging \$2,200 / Food \$2,200 / Milage \$500 / Registration \$375

ESTIMATED COST OF TRIP: \$5,275

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

[Signature] 11-26-24
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

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ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:
Ohio Association Of County Veterans Service Officers Winter Quarterly Training

LOCATION:
Columbus Marriott Northwest 5605 Blazer Parkway Dublin Ohio 43017

DATE(S): March 6 through March 7 2025

TYPE OF TRAVEL: (Check one)

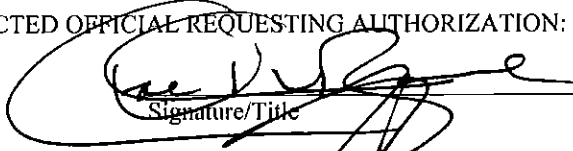
AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: Lodging \$700 /Food \$700 / Milage \$500 / Registration \$250

ESTIMATED COST OF TRIP: \$2150

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

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Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

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